



# Governance Committee

Agenda and Reports

For consideration on

**Thursday, 17th January 2013**

In Committee Room 1, Town Hall, Chorley

At 2.30 pm

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08 January 2013

Dear Colleague

## **GOVERNANCE COMMITTEE - THURSDAY, 17TH JANUARY 2013**

You are invited to attend a meeting of the Governance Committee to be held in Committee Room 1, Town Hall, Chorley on Thursday, 17th January 2013 commencing at 2.30 pm.

### **AGENDA**

1 **Apologies for absence**

2 **Minutes (Pages 1 - 6)**

To confirm the minutes of the Governance Committee meeting held on 27 September 2012.

3 **Declarations of Any Interests**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

4 **Standards Regime - Six Month Review (Pages 7 - 8)**

Report of the Monitoring Officer (enclosed)

5 **Granting of a dispensation (Pages 9 - 10)**

Report of the Monitoring Officer (enclosed)

6 **Planned Audit Fee for 2012/13 (Pages 11 - 14)**

To consider the enclosed letter from Chorley's newly appointed external auditors Grant Thornton

7 **Internal Audit Update as at 30 November 2012 (Pages 15 - 22)**

Report of Head of Shared Assurance Services (enclosed)

8 **Annual Governance Statement 2012 - Progress Report (Pages 23 - 28)**

Report of Head of Shared Assurance Services (enclosed)

9 **Any other item(s) that the Chair decides is/are urgent**

Yours sincerely



Gary Hall  
Chief Executive

Dianne Scambler  
Democratic and Member Services Officer  
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**Distribution**

1. Agenda and reports to all Members of the Governance Committee (Paul Leadbetter (Chair) and Alison Hansford (Vice-Chair), Julia Berry, Graham Dunn, Anthony Gee, Marie Gray, June Molyneaux and Alan Platt for attendance.
2. Agenda and reports to Gary Hall (Chief Executive), Chris Moister (Head of Governance), Susan Guinness (Head of Shared Financial Services), Garry Barclay (Head of Shared Assurance Services), Dawn Highton (Principal Auditor) and Dianne Scambler (Democratic and Member Services Officer) for attendance.
3. Agenda and reports to Peter Ripley (Independent Member) for attendance.

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ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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کیجئے: